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## Community Action of Ventura County

### Board of Directors Agenda

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#### Finance Committee Meeting

Friday, November 15, 2019

9:00-10:00 a.m.

Community Action of Ventura County, Inc.

621 Richmond Avenue

Oxnard, CA 93030

[www.ca-vc.org](http://www.ca-vc.org)

Anson Mar, Secretary/Treasurer; Vincent Stewart, Chair; Dr. Ramon Flores, Director and Dr. Betsy Connolly, Director Staff: Executive Director; Dr. Cynder Sinclair, Director of Operations; Arnie Yanez, Interim Finance Director; Fe DeLeon, and Recording secretary; Karina Hernandez

**NEXT MEETING: TBD**

(NOTE: IF AFTER THE BOARD MEETING IS CALLED TO ORDER, THERE IS AN ABSENCE OF A QUORUM OF THE BOARD OF DIRECTORS, THE MEETING MAY BE ADJOURNED AND THE EXECUTIVE COMMITTEE SHALL BE CONVENED.)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

**ABSENTEE POLICY:** The Bylaws Section IV (Structure), F. (Absenteeism) reads, "Six absences within the previous past 12 months from the regular meetings shall constitute grounds for immediate removal from the Board by a 2/3<sup>rd</sup> vote of the actual Board." The Bylaws Section XII (Redress Procedures), A (Procedure for Removal of Board Member) must be followed if removal is to be considered.

4. **PUBLIC COMMUNICATIONS 2 minutes**

At this time the Community is invited to speak to Community Action of Ventura County on subjects not on the agenda. Please limit your presentation to five minutes. *Este tiempo esta designado para cualquier persona que este presente y que desee hacer una presentación ante la Acción Comunitaria del Condado de Ventura. Haga el favor de limitar su presentación a cinco minutos.*

5. **REVIEW / RE-ORDERING OF THE AGENDA: 1 minute**
6. **PUBLIC HEARINGS:** None.
7. **BUSINESS ITEMS: 40 minutes**

- A. Review the First Draft of the 2020 Budget

Board Liaison: Chair, Anson Mar

Staff Liaison: Executive Director, Dr. Cynder Sinclair

**RECOMMENDATION:** Finance Committee is to review and update the 2020 Budget

Time allotted 30 Minutes

8. **CORRESPONDENCE, ROSTERS AND INFORMATION ITEMS-None.**
9. **BOARD MEMBERS REPORTS, ANNOUNCEMENTS AND FUTURE AGENDA ITEMS**

9-11-19 Next Regular Board Meeting: Items Board Members wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by Board members may also be made at this time.

- (A) **Executive Committee:** Chair, Vincent Stewart; Vice-Chair, Magda Weydt; Secretary/Treasurer, Anson Mar; Director, Dr. Ramon Flores, Director, Kate Mills and Director, Michelle Surber. Staff: Executive Director, Dr. Cynder Sinclair, Next EC meeting TBD
- (B) **Fund Development Committee:** Director Mills, Vice-Chair, Magda Weydt, and Director O'Brien. Staff Susana Lopez-Garcia. Next FDC meeting 7-25-19
- (C) **Finance Committee:** Secretary/Treasurer; Anson Mar, Dr. Betsy Connolly; Chair, Vincent Stewart; and Director Dr. Ramon Flores. Staff: Executive Director, Dr. Cynder Sinclair. Next FC meeting TBD.
- (D) **Board Development Committee:** Chair, Vincent Stewart, Vice-Chair, Director Magda Weydt Director Dr. Ramon Flores. Next meeting TBD.
- (E) **Ad Hoc Committee Public Policy Advocacy:** Chair, Dr. Betsy Connolly, and Director Surber. Next meeting TBD.
- (F) **Ad Hoc Committee on Healthcare:** Director, Michelle Surber; Director, James Boyd; Director, Dale Villani; and Director, Kate Mills. Next meeting TBD.

## **10. ADJOURNMENT**

*\* California Corporate Code 5512 (c) regarding quorum states "...the members of a duly called or held meeting at which a quorum is present may continue to transact business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum." (Therefore, if a quorum of a Board of Directors with 15 members is 8 members, and meeting is held with this quorum present, and some members subsequently leave the meeting, a decision can be made by a majority vote of 5 members, where all 5 vote in the same way).*

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